



# Lighthouses of Australia Inc.

Organisation Number: A0040900X

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## MINUTES of the 2010 AGM of Lighthouses of Australia Inc.

Tuesday 26 October 7.00 - 10.00pm (EST)

In the LoA Inc Online Meeting Room at [www.lighthouse.net.au/chat.htm](http://www.lighthouse.net.au/chat.htm)

Voting procedures - a motion is decreed passed if moved and seconded and no comment against it ie there is a consensus of agreement. If any contention, a formal vote can be called for by any member during the meeting, whereby financial members send their vote for or against to the list, the Secretary tallies the vote after 10 minutes and declares the outcome.

### 1. OPEN

Meeting declared open by President Denise Shultz at 7.25pm EST

### 2. APOLOGIES

Phil Walsh, Lin Richards,

### ATTENDANCE

Pauline O'Brien, Denise Shultz, Garry Searle, Graeme Davis, Jenny Carr, Ross Masterton, Bill Carter, Peter Braid, Ian Clifford, Alan Johnson,

### 3. CONFIRM PREVIOUS AGM MINUTES

#### Discussion:

**Motion:** That the 2009 AGM Minutes be accepted as a correct record.

Moved by Peter Braid Seconded by Ian Clifford

Passed: by consensus.

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

Will be covered in the various reports through the meeting.

### 5. CORRESPONDENCE REPORT (See Attachment 1)

**Discussion:** concern that a full record of "letterhead mail" is not being saved to the archives, as it is going out from a variety of sources. Reality is that many other if not in fact more important 'mail' is actually occurring via email and not snail mail. Ross suggested his radio club uses a word doc with letterhead so that the official content of the email is actually contained in the letter not the email. The email is then always Cc'd to the Secretary – who can print out the Letter for filing.

**Motion:** That the Correspondence report be accepted as a correct record.

Moved by Denise Shultz; Seconded by Bill Carter

Passed: by consensus.

**ACTION:** In future all official Letterhead communications be sent to outside people/groups in a formal style is to be done as an attachment to an email format. Normal membership communication and LoA day to day management correspondence continues as emails without needing to be recorded as official correspondence.

### 6. PRESIDENTS REPORT (See Attachment 2)

**Summary:** The website continues to be a major part of our public profile and it is therefore of utmost importance to make sure it provides correct and frequently updated information.

With the help of \$2000 grant from AMSA our lightkeeper's database is now being scanned by Graeme Davis.

Successful social events with ILLW again a great success.

Our lighthouses are becoming more popular, prominent and visible to the public with every passing year. Our website and we, the members of LoA committee, are becoming a source of information for increasing number of people. We have a great responsibility not only to keep on doing what we already are doing, but striving to improve our efforts in the future, especially that of ensuring our information is correct and up to date.

**Motion:** That the President's Report be accepted  
**Moved:** Pauline O'Brien **Seconded:** Peter Braid  
**Passed:** by consensus.

#### **7. Vice-PRESIDENTS REPORT (See Attachment 3)**

**Summary:** . I think it's important to represent the lights as they currently are as in some cases this may alert people to the real condition of some of this valuable heritage and second, may embarrass some of those responsible for it's upkeep. It's important that our web site reflects this change. Whilst we need pretty pictures we also need solid up to date information people can use

**Motion:** That the President's Report be accepted  
**Moved:** Pauline O'Brien **Seconded:** Peter Braid  
**Passed:** by consensus.

#### **8. FINANCIAL REPORT (See Attachment 4)**

**Summary:** No sponsorship membership this year; a small increase in our equity; profit and Loss statement does not represent the true nature of running this organisation as many committee members carry out duties incurring costs that are not reimbursed. Introduction of a secure payment system for membership and purchases will enhance the book keeping role.

**Motion:** That the Financial Report be accepted.  
**Moved:** Graeme Davis **Seconded:** Alan Johnson  
**Passed:** by consensus.

#### **9. OTHER REPORTS**

##### **MEMBERSHIP (See Attachment 5)**

**Summary:** Currently a membership of 196. A noticeable increase in SA membership.

**Motion:** That the Membership Report be accepted  
**Moved:** Pauline O'Brien **Seconded:** Ian Clifford  
**Passed:** by consensus.

##### **PUBLICATIONS (See Attachment 6)**

**Summary:** 5 Bulletins and 4 Prisms published. Comments re how widely read and enjoyed they are. Garry to try and push membership in coming Bulletins.

**Motion:** That the Publications Report be accepted  
**Moved:** Ian Clifford **Seconded:** Peter Braid  
**Passed:** by consensus.

##### **PROMOTIONS (See Attachment 7)**

**Summary:** Trial of clothing with embroidered logo was a big success with the Committee members – with many keen to buy more! Hoping to set up a system whereby we can place orders only when payment has been received via our orders system. System to be finalised in the new year.

**Motion:** That the Promotions Report be accepted  
**Moved:** Pauline O'Brien **Seconded:** Peter Braid  
**Passed:** by consensus.

##### **ARCHIVES (See Attachment 8)**

**Summary:** Slowly working on the AMSA Personnel cards. Graeme requests that all archived information at a state level now be forwarded to him on a disc or hard copy to combine and manage all of the information from a central point.

**Motion:** That the Archives Report be accepted  
**Moved:** Denise **Seconded:** Ian Clifford  
**Passed:** by consensus.

##### **COPYRIGHT (See Attachment 9)**

**Summary:** Received a couple of hundred queries which have been passed on – concern that not sure if the query then actually gets answered? A number of requests for

**Motion:** That the Copyright Report be accepted  
**Moved:** Peter Braid **Seconded:** Denise Shultz  
**Passed:** by consensus.

##### **KEEPERS DATABASE (See Attachment 10)**

**Summary:** Good to be able to write answers to queries about keepers – but still limited by the amount of information readily available.

**Motion:** That the Keeper's Database Report be accepted  
Moved: Denise Shultz Seconded: Ian Clifford  
Passed: by consensus.

### **STATE REPRESENTATIVES: Qld, SA, NSW (See Attachment 11)**

**QLD** – Some great connections via queries. Started a Facebook page for Keepers.

**SA** – Held a Meeting - only seven people but formed a sub committee from that.

**NSW** – Point Hicks relighting; Point Perpendicular restorations; Crookhaven heads Steering Committee; Wollongong Lighting for Breast Cancer Awareness; Green Cape for ILLW.

**Motion:** That the State Reports be accepted

Moved: Denise Shultz Seconded: Jen Carr

Passed: by consensus.

### **ILLW**

**Discussion summary** – As an event it is going from strength to strength. Ross keen to help as the interface with Lighthouses and the radio groups. NB Kevin Mulcahy runs the database for logging the lights V's the groups attending. We need to liaise with the Wireless Institute of Australia, which is the common group all radio clubs liaise back to. Ian and Ross will work things out in partnership ie a timeline for promoting it Aus wide through lighthouse buffs and state reps to get on board and find places/people.

### **10. ELECTION OF COMMITTEE FOR 2010/2011 (See Attachment 12)**

**All positions duly declared vacant have no more than one nominee per position.**

**Motion:** That all clear and vacant positions nominated and seconded for the LoA Inc Committee be accepted.

Moved: Pauline O'Brien, seconded: Gary Searle

Passed: by consensus.

**Discussion:** Look forward to Ross helping out Ian with the connecting of radio groups and lighthouse. Pauline will allocate 'positions' to Sub committees and notify all via loa\_com list

**Sub Committees also listed (see attachment 12)**

### **11. BUSINESS – Duly Notified Motions**

- i. **Motion:** "That a sub-committee be formed of members representing other relevant conservation bodies."

**Moved:** Cyril Curtain Sec: Denise Shultz

Passed: by consensus.

- ii. **Motion:** That we need to investigate asap finding someone to take on the role of webmaster, even if it does mean making a payment on a scale to be negotiated ie a yearly allowance?

**Moved:** Denise Shultz Sec: Pauline O'Brien

**Discussion:** It is essential that our website be revamped and updated with a particular focus on updating current information and correcting errors. It is a big job that really needs someone with the time, passion, skills and given that needs to be paid some form of stipend to recognise the breadth of the job. It would be too expensive to pay the going rate for a professional web designer, so ideally it is someone who is a member and prepared to do it for love plus some financial recognition. NB: Whoever the webmaster is, it will need teamwork at a state level to get the information and modifications to them.

Passed: by consensus.

- iii. **Motion (modified):** That LoA implement a system whereby we collect a release permission along with any new photo published on the website. This would also contain a release to distribute the photo to outside parties if requested.

**Moved:** Jenny Carr, modified Garry Searle Sec: Pauline O'Brien

Passed: by consensus.

## **General Business**

**12. Next Annual General Meeting** TBA in October 2010. Next Workshop Meeting - March

**13. CLOSURE**

Thanks to Garry for setting up a very smoothly operating meeting room – once we were all logged in. The meeting was declared closed by the President Denise Shultz at 10.45pm EST.

**14. GALAH SESSION**

It was late, given we had a hiccup with the initial logging on - all were exhausted so we exchanged a few bits of news then called it a night.

**Minutes compiled by Secretary: Pauline O'Brien Date 26/10/2010**